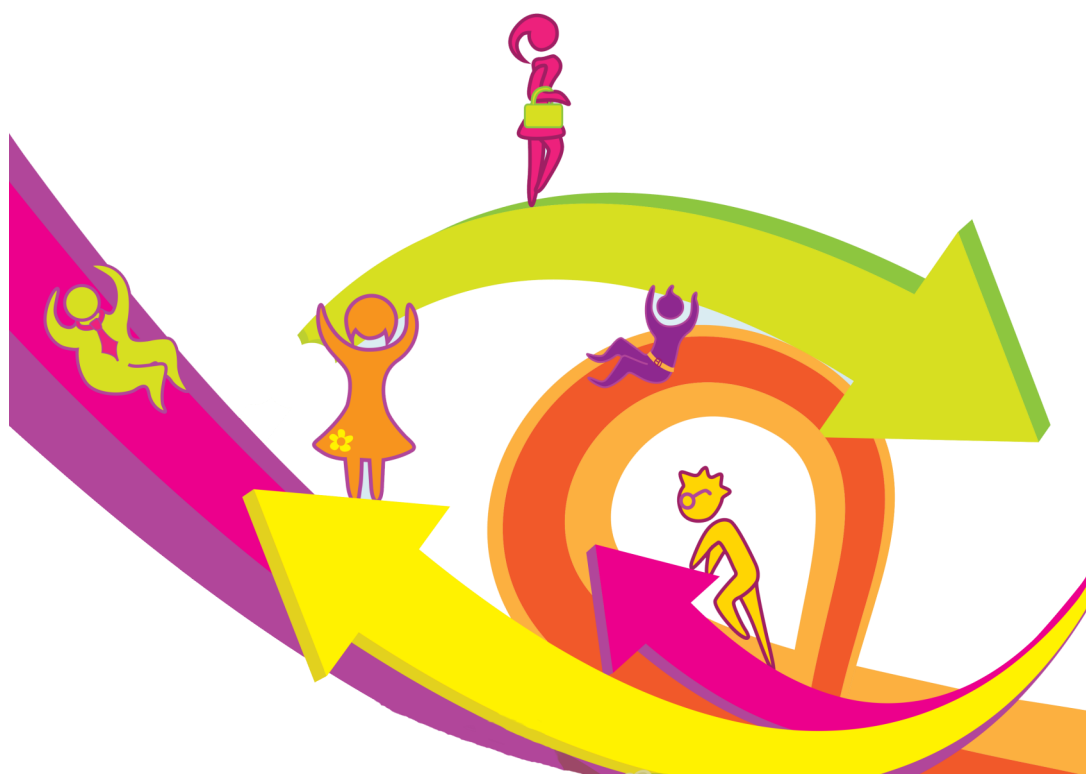




# Choices and Decisions

Information for Parents and Carers  
of Year 11 Students



2019– 2020



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States of Guernsey  
Education Services

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**careersguernsey@gov.gg**

# Decisions

In Year 11 your son or daughter will be asked to make decisions about their future. This booklet will help you as a parent or carer to understand more about their options, what support is available and how you can help them with their decisions.

## Careers Information, Advice and Guidance

Each school has a Careers Teacher who helps to deliver a Careers Education Programme to help prepare young people for decisions and choices about their future. A Careers Adviser from Careers Guernsey is also attached to each school to support students with independent careers advice and guidance. Careers Advisers will also attend parents' evenings to help you with the choices and decisions faced by your son or daughter in their final year of secondary school. You can find a list of the Careers Teachers for each school in the back of this booklet.

During Year 11, your son or daughter will decide on their next step and this will probably be one of the following options:

- Continue in full-time education
- Enter work-based training (Apprenticeship)
- Enter employment

# New grading for GCSE qualifications

GCSE qualifications taken by your son/daughter in school are being reformed with new content, assessment methods and grading.

A noticeable change will be the grading for the new GCSEs as numbers (9 - 1) will be used instead of letter grading (A\* - G) in your son/daughters results. The diagram below helps explain the new grading structure.

New GCSE Grading Structure		Ofqual
NEW GCSE GRADING STRUCTURE	CURRENT GCSE GRADING STRUCTURE	
9		A*
8		
7		A
6		B
5		
4		C
3		D
2		E
1		F
		G
U		U

**GOOD PASS (DfE)**  
5 and above = top of C and above

**AWARDING**  
4 and above = bottom of C and above

For further details about the changes to GCSE qualifications see:

<https://www.aqa.org.uk/about-us/what-we-do/policy/gcse-and-a-level-changes/9-to-1>

# Choices after Year 11

What are the options for my son or daughter?

## Continuing in Full-Time Education

Students who choose to continue with their full-time education after Year 11 will have several options. Their final choice will be dependent on their predicted grades, what they want to get out of the course and their future aspirations.

Full-time courses come in different levels and are available at Guernsey College of Further Education, the Sixth Form Centre, and at Ladies College, Elizabeth College or Blanchelande College (Sixth form opening in September 2020).

If your son or daughter is struggling with their career decisions and is unsure of what to do next, it may be beneficial for them to speak with a Careers Adviser. A Careers Adviser from Careers Guernsey can see them in school, after school and during the school holidays at Careers Guernsey.

**Tel: 706565      Email: [careersguernsey@gov.gg](mailto:careersguernsey@gov.gg)**

### Different levels of qualifications

Level 3	A levels International Baccalaureate Diploma Programme (IB DP) International Baccalaureate Career-related Programme (IB CP) IB Certificates BTEC Awards, Certificates, Diplomas and Extended Diplomas at Level 3 CACHE
Level 2	GCSE grades A* - C (9 -4) BTEC Awards, Certificates and Diplomas at Level 2 NVQ Level 2 (City and Guilds) OCR Diplomas Functional Skills UAL (University of Arts London)
Level 1	GCSE grades D-G (3 -1) BTEC Awards, Certificates, Diplomas at Level 1 OCR Diplomas Functional Skills UAL (University of Arts London)
Entry Level	Functional Skills at Entry Level BTEC Certificates and Diplomas at Entry Level, ASDAN Awards

## Level 3

### **A Levels, IB DP, IB CP or Vocational Qualifications?**

All these qualifications are recognised as being at the same level (Level 3), and all can lead to either University, Further Education or employment. Entry requirements for these courses vary:

- Level 3 vocational courses require a minimum of 5 GCSEs at A\*-C (or 9 - 4) in a **range** of subjects including English Language.
- A Levels require a minimum of 5 GCSEs at A\*-C (or 9 - 4) in a **range** of subjects including English Language.
- The IB DP and IB CP requires a minimum of 5 GCSEs at A\*-C (or 9 - 4) in a **range** of subjects including English Language and Mathematics.

(All courses are dependent on viable student enrolment, successful recruitment of staff and the availability of resources)

## **A Levels**

**A Levels** are studied and assessed in a similar way to GCSEs, being assessed predominantly through examinations with coursework where appropriate. A Levels normally take 2 years to complete and come in a range of academic and applied subjects. Students normally choose to study 3, 3.5 or 4 main subjects, sometimes along with additional qualifications. Students can study A Level subjects at the Sixth Form Centre, Elizabeth College, Ladies' College, or Blanchelande.

### **A Level subjects (Level 3) available at the Sixth Form Centre**

Art	Environmental Science	Photography
Biology	Film (IB Certificate)	Physics
Business Studies	French	Physical Education
Chemistry	Further Maths	Psychology (IB Certificate)
Computer Science	Geography	Religious Studies
D & T— Product Design /	German (IB Certificate)	Sociology
Resistant Materials	History (IB Certificate)	Spanish (IB certificate)
Economics	IT (IB certificate)	Theatre Studies
English Literature and	Maths	
Language	Media Studies	AQA Mathematical Studies
English Literature	Music	Extended Project Qualification

For detailed course-specific information and entry criteria please see the Sixth Form prospectus on the Grammar & Sixth Form website:  
[www.grammar.sch.gg](http://www.grammar.sch.gg)



Sixth Form Centre contact: [Nicola.Papworth@grammar.sch.gg](mailto:Nicola.Papworth@grammar.sch.gg)

# Level 3 Vocational Qualifications

If your son/daughter wants to study a vocational area in depth, then a **Level 3 vocational qualification** would allow them to do that. These courses are also normally studied over 2 years, and provide knowledge and skills relevant to the sector and/or progression to University or employment. Level 3 vocational courses may have an element of external assessment, students are also assessed through coursework and in practical observations. Students can study Level 3 vocational qualifications at Guernsey College of Further Education.

## Level 3 Extended Diploma Vocational Qualifications

Creative and Digital Arts  
Performing Arts/Dance  
Sport, Coaching and Fitness  
Public Services



Business Studies  
IT and Computing  
Engineering\*  
Health & Social Care  
Childcare & Early Years Education

(L3 Extended Diploma courses are the equivalent of 3 A-levels)

Entry requirements include 5 GCSE Grades C/4 or above (or equivalent) in a range of subjects including English at A\*-C (9-4)

\*Additionally, you will need to have Maths at A\*-C (9-4) Preferably higher tier.

For detailed course information see the College of Further Education website: [www.guernseycollege.ac.gg](http://www.guernseycollege.ac.gg)

Guernsey College of Further Education contact: [future@gcfe.net](mailto:future@gcfe.net)



The IB DP is a Level 3 qualification offered at the **Sixth Form Centre**. It is for students who wish to retain a broad range of subjects alongside a core curriculum incorporating an extended essay, theory of knowledge module and creativity, activity and service component. This holistic but academic approach to P16 education is equivalent to roughly 4 'A' levels.

***Students choose six subjects, one from each of the groups below and will study three at Higher Level and three at Standard Level.***

***Group 1 and 2: Languages***

*Students select two languages: one from Group 1 and an additional language from Group 2. Group 1 is English and the course is literature-based.*

*Group 2 is designed for students learning the language either at beginner level, standard or higher level. Students select the language courses based on their language proficiency.*

*Group 2 languages include French, German, Spanish and Chinese.*

***Group 3: Individuals and Societies***

*History, Philosophy, Psychology, Business & Management, IT in a Global Society, Geography*

***Group 4: The Experimental Sciences***

*Biology, Chemistry, Physics, Nature of Science or Sport, Health & Exercise Science*

***Group 5: Mathematics***

*Mathematical studies, Mathematics*

***Group 6: The Arts***

*Visual Arts, Film, Theatre or another Group 2, 3 or 4 subject*



The IB Diploma Programme, for students aged 16 to 19, is a balanced but academically challenging Level 3 programme of education with final examinations that prepare students for success at university and in life beyond. It is an international qualification, which is recognized and welcomed by universities worldwide because of its reputation for rigorous external assessment. Assessment also involves internally and externally marked coursework. The IB diploma is different from other courses of study due to its philosophy of education, which emphasizes the development of the whole student – physically, intellectually, emotionally and ethically. The IB's learner profile has ten inspirational qualities that all IB learners strive to develop throughout their course. These are to be *Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-minded, Caring, Risk-takers, Balanced, and Reflective*.

IB contact: [Paul.Montague@grammar.sch.gg](mailto:Paul.Montague@grammar.sch.gg)

The IB CP is a Level 3 qualification offered between the **Sixth Form Centre** and the **College of Further Education**. This programme is ideal for students who wish to combine academic study with a professional financial qualification, enabling students to become self-confident and skilled learners, who are career-ready.

### ***The Professional Qualification***

For the Professional Qualification students will study the Chartered Institute for Securities and Investment (CISI)'s Level 3 Certificate for Introduction to Securities & Investment, in conjunction with the London Institute of Banking and Finance's Certificate in Financial Studies. These are respected entry level professional qualifications, and as such will strongly support students aiming to start a career in the local Finance industry at 18, whilst carrying UCAS points so students can continue to access HE. This learning will take place at the College of Further Education's Les Ozouets Campus for 1 day each week.

### ***The Academic Study***

Students will take two Higher Level IB DP courses at the Sixth Form Centre. Students can choose from the full list of subjects (see previous page).

### ***The IB CP Core***

In addition all students complete a Core programme which will ensure that they gain transferable and lifelong skills in applied knowledge, ethical business practices, critical thinking, communication and cross-cultural engagement. This Core will include both classes and work-related learning opportunities within local companies.



*The International Baccalaureate Career-Related Programme opens up a range of possibilities after school with students able to access industry and universities around the world. Whilst it prepares young people for the work place, it also keeps open the option to study at university in a related field. International Baccalaureate programmes emphasize the development of the whole student – physically, intellectually, emotionally and ethically. The IB diploma's learner profile has ten inspirational qualities that all IB learners strive to develop throughout their course. These are to be Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-minded, Caring, Risk-takers, Balanced, and Reflective.*

Guernsey Grammar School and Sixth Form Centre is a candidate school\* for the International Baccalaureate (IB) Career-related Programme and pursuing authorization as an IB World School. IB World Schools share a common philosophy—a commitment to improve the teaching and learning of a diverse and inclusive community of students by delivering challenging, high quality programmes of international education that share a powerful vision.\*\* \*Only schools authorized by the International Baccalaureate can offer any of its four academic programmes: the Primary Years Programme (PYP), the Middle Years Programme (MYP), the Diploma Programme or the Career-related Programme (CP). Candidate status gives no guarantee that authorization will be granted. For further information about the IB and its programmes, visit [www.ibo.org](http://www.ibo.org)

IB contact: [Paul.Montague@grammar.sch.gg](mailto:Paul.Montague@grammar.sch.gg)



# My son/daughter isn't predicted 4/5 A\* - C (or 9 – 4) grades - What are their options?

Don't worry if your son or daughter isn't predicted A\*-C (or 9 - 4) grades in their GCSE exams as there are a range of courses available at other levels.

**Guernsey College of Further Education** offers courses at:

- **Level 2** — for those who achieve a minimum of 4 x D (or 3) grades at GCSE, preferably including English & Maths
- **Level 1** — for those who have E-G (or 2-1) grades at GCSE and the ability to work at level 1 without support
- **Entry Level** — for those who have no formal qualifications



Entry Level, Level 1 and Level 2 courses are one year in duration. Once your son/daughter has successfully completed all elements of the course they can progress on to the next level if they want to continue their education. Level 1 & 2 qualifications may have a mixture of external assessment and coursework and/or observation as part of the assessment.

## Full-time Level 2 Vocational Courses

- ♦ Office Administration
- ♦ Beauty Therapy
- ♦ Business Studies
- ♦ Creative and Digital Arts
- ♦ Engineering
- ♦ Health, Social Care & Early Years
- ♦ IT and Computing
- ♦ Sport and Leisure
- ♦ Performing/Production Arts
- ♦ Public Services

## Full-time Level 1 Vocational Pathway

**Generic BTEC Vocational diploma with specialisms in;**

- ♦ Creative and Digital Arts
- ♦ Beauty Therapy and Hairdressing
- ♦ IT and Computing
- ♦ Health, Social Care and Early Years
- ♦ Construction and Engineering
- ♦ Sport and Public Services

## Full time Entry Level Courses

BTEC, ASDAN and individual learning programmes

**Guernsey College of Further Education contact:**  
**future@gcfe.net**

# The Guernsey Apprenticeship

The Guernsey Apprenticeship allows you to earn a wage and learn alongside experienced staff at the same time as gaining qualifications related to your job. You will need to be employed to take up an apprenticeship.

Apprenticeships are available in the following areas:

- Built Environment
- Carpentry and Joinery
- Electrotechnical Technology
- Engineering - Mechanical
- Engineering - Welding
- Hairdressing
- Horticulture
- Motor Vehicle
- Painting and Decorating
- Plumbing
- Professional Cookery
- Retail - Trainee Management

## Entry Requirements:

Employment within the sector and preferably four GCSEs at D/3, including English and maths.

Apprentices will continue to study English and maths if not already achieved at level 2.



# Employment

Another option for your son/daughter is to enter full-time employment after Year 11. Full-time employment opportunities for Year 11 school leavers on Guernsey are however limited as many jobs will require some previous experience and qualifications. In 2018 most Year 11 school leavers entering full-time employment found work in Wholesale, retail and repairs and Construction.

## Applying for work

Finding work as a Year 11 school leaver can be difficult as there may be competition for limited vacancies. Students should be prepared for applying for jobs by having an up to date CV and covering letter which they will have completed in school. It is important to ensure that any work experience undertaken, part time jobs, volunteering, achievements and hobbies are included in the CV. Further information on CV and letter writing can be found on [www.careers.gg](http://www.careers.gg).

When applying for employment opportunities students need to be aware of their skills and the skills required to do the job that they are applying for. Some of the top employability skills which are essential for a variety of jobs, include:

1. **Communication Skills**
2. **Positive, can-do attitude**
3. **Team working**
4. **Numeracy, Literacy & ICT**
5. **Honesty & integrity**

## Where are the jobs?

Many school leavers will find jobs through networking and word of mouth as not all jobs will be advertised. Your son/daughter should be encouraged to be proactive with their job hunting and to contact organisations and employers direct in person or by sending in their CV & letter enquiring about any possible job openings. For applying to advertised vacancies see the Guernsey Press recruitment pages and the following websites as a starting point:

Careers Guernsey: [www.careers.gg](http://www.careers.gg)  
Working for the States of Guernsey: [www.gov.gg/careers](http://www.gov.gg/careers)  
Job Centre: [www.gov.gg/jobcentrevacancies](http://www.gov.gg/jobcentrevacancies)

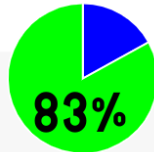


## 2018 School Leaver Destinations



**1574**

students completed  
Years 11, 12 or 13



of 16 year olds stayed  
on in full time  
education. 61%

That's

**86%**

of females  
and

**80%**

of males

**299**



went on to  
study A levels  
or the I.B.

**165**



were studying  
BTEC or other  
vocational  
qualifications

**170**

school leavers  
were employed by

**109**

different employers in

**97**

different occupations



Wholesale & Retail



Finance



Business, Professional  
& Technical

were the top 3 industry  
sectors for school leavers

**31**

16-18 year olds went  
from education to an  
apprenticeship



Top 3  
Apprenticeship  
areas were



(9)



(6)



(5)

**202**

(30%)



of 18 year olds went  
into Higher Education

That's

**34%**



of females  
aged 18

and

**20%**



of males  
aged 18

Popular university destinations  
(student numbers)



Top 5 subject areas were

Biological Sciences (32)

Creative Arts & Design (30)

Physical Sciences (18)

Historical Studies (17)

Mass Communications (12)

Some 2018 Guernsey school leaver jobs-

Golf Assistant

Nursing Assistant

Healthcare Assistant

Pharmacy Trainee

Police Officer

Waiter

Beauty Therapist

Junior Developer

Passenger Agent

Marketing Assistant

Surfing Instructor

Naval Rating

Vet Nurse

Floor Layer

Sign Writer

Farmer

Trust Administrator

Sales Assistant

Digital Marketer

Accountant

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# What parents might hear...

***“All my friends are going to the Sixth Form Centre / College of Further Education so I'm going to apply for courses there.”***

This is a risky decision to make without taking into account the entry requirements, courses on offer and your son/daughter's commitment to learning and future career plans. Take some time to explore these with them to make sure they are choosing this option for the right reasons.

***“I'm a bit worried about leaving school and not knowing what to do next. It's a big decision to make!”***

It can be a worrying time for your son/daughter as they realise school is going to end. It also shows us that they feel it is an important decision. Lots of events and information is available to them so make sure they are using it and exploring all the options properly.

***“I don't leave school for ages yet. What's the point of thinking about things now?”***

It is surprising how fast decision-making time comes around in Year 11 so being prepared is important. Although your son/daughter may feel it is ages away, you can show them the calendar of events on the back of this booklet to help them plan.

# What parents might say...

***“You can do better than that! What do you want to do that job for?”***

It is difficult as parents want the best for their son/daughter but they also want them to be happy. Find out more about the reasons why they are looking into a particular job and together find out about what they want from a job and what they can offer. Their reasons for choosing a job may well be different to yours.

***“Stay on in learning and get more qualifications. That's what employers want these days.”***

Although more and more jobs do ask for qualifications, employers are also looking for skills and qualities that make them a good employee with a good attitude to work and training. Stay up to date with what employers look for on [www.careers.gg](http://www.careers.gg)

***“Make an appointment with a Careers Adviser. They will tell you what to do”***

This is not what a Careers Adviser does! They will work with your son/daughter on how to plan, research, make decisions, consider alternative plans with up to date information and guide them through the process. The decision is theirs!

# Notes



# Want to find out more?

## Timetable of Events for Year 11 2019-20

Dates will be made available by individual schools

### Autumn

- Sep/Oct Careers Guernsey Introductory talks in Schools
- Oct/Nov Joint talks by GCFE and SFC to Year 11 students & parents
- November Sixth Form Centre Information Evening on **Tuesday 12th November**  
Guernsey College of Further Education  
**Information Day & Evening**  
**19th November-PM Year 11s from all Schools. 5-8pm– Progressing students, Parents, general public.**

### Spring

- Jan/Feb Application forms available in schools.  
GCFE Taster Day on the **20th January**  
Sixth Form Centre Taster Day on the **24th January**
- Feb/March Individual student guidance discussions with the Sixth Form Centre and Guernsey College of Further Education.
- 6th March **Post-16 applications deadline**-Midday
- 17th March Higher Education Event
- 25th &
- 26th March Careers and Skills Show
- April/May Offer letters sent to students

### Summer

- June/July Bridging courses at the Sixth Form Centre
- 20th August GCSE Results**  
Confirmation of places

Go to **www.careers.gg** for further information about all the options after Year 11:

- 16-19 full time course
- Apprenticeships
- Employment

Your son/daughter will have seen and been shown how to use this website during school careers lessons.

## School contacts

### **Les Beaucamps High**

Sarah Brown /Richard Sinkinson  
(Tel: 756040)

### **La Mare De Carteret High**

Emyr Davies (Tel: 256588)

### **St Sampson's High**

Rachel Kaufman (Tel: 244411)

### **Le Murier**

Julie Plummer (Tel: 246660)

### **Grammar School & Sixth Form Centre**

Charlee Hales (Tel: 256571)

### **Blanchelande College**

Hugh Tabel (Tel: 237200)

### **Ladies College**

Elena Johnson (Tel: 721602)

### **Elizabeth College**

Joel Conner (Tel: 726544)

### **Les Voies School**

Tim Halden (Tel: 710721)

### **St Anne's School (Alderney)**

Angela Etheredge (Tel: 822173)

