

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Cleaner

Classification: Cleaning Occupations

Ref: 50,034

Aims & Objectives: To develop key skills through the experience of work.
To gain an insight into working as a cleaner.

Key Tasks:

After training and under supervisions students will assist with the cleaning of offices, commercial premises or schools. Use of vacuum cleaners will be shown. Mops, dusters and mild cleaning substances will be provided. Emptying rubbish bins and washing up cups or emptying dishwashers.

Requirements: Should have common sense, confidence and willing to work hard.

Clothing: Dress should be tidy, casual clothes.

Working Hours: Monday Friday 8am 4pm Maximum 37 Hours.

Meal Breaks: 1 hour lunch break. Bring own lunch.

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact employer to arrange an informal meeting prior to placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Student must be supervised at all times.

CHEMICALS & FLAMMABLE MATERIALS: Student will not come into contact with hazardous chemicals other than washing detergents.

SLIPS, TRIPS & FALLS: Student will not work at heights.

LIFTING & MANUAL HANDLING: Student must not attempt to lift more than they are capable of.

CHILD PROTECTION ISSUES: Student will be working with several staff in clear sight at all times.

EQUIPMENT & MACHINERY: Instruction on safe use of vacuum cleaners and supervision whilst in use.

WORKPLACE SPECIFIC HAZARDS: Trip hazards such as trailing cleaner wires.

PERSONAL PROTECTIVE EQUIPMENT: Disposable gloves.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L