

## PLACEMENT DESCRIPTION

**Employer:** WEX TEMPLATES**Contact:****Supervisor:****Employer Tel:****Website:****Job:** Youth Worker**Classification:** Welfare and Counselling**Ref:** 13,104

**Aims & Objectives:** To develop key skills through the experience of work  
To gain an insight into working within an area that focuses on youth or community work.

**Key Tasks:**

Students will do a certain amount of observation/shadowing then after training and under supervision (at all times) may be able to assist trained staff with basic tasks such as helping to prepare activities and materials. Tidying rooms after use. Working with staff to lead activities. Assisting staff with organization of projects. Helping with general administration. Student may work in various areas around the island such as the main centre at Les Ozouets, Western Communities (Styx )Youth Club, North Youth Centre, The Caves and outreach.

**Requirements:** Students must be helpful, interested in this work, the ability to relate and communicate well with young children. Students should be fairly organized, reliable and able to show common sense and initiative

**Clothing:** Casual**Working Hours:** Hours usually flexible.**Meal Breaks:** 30 minutes minimum

**Interview Required:** Y

**Student to Arrange:** Y

**Notes:** Student to contact employer to arrange an interview / informal chat prior to starting the placement.

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**Employer's Health & Safety Risk Assessment:**

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Students will be supervised at all times.

WORKPLACE SPECIFIC HAZARDS: Parents permission may be required before certain activities are undertaken.

EQUIPMENT & MACHINERY: Students will not have contact with any hazardous machinery/chemicals.

SLIPS, TRIPS & FALLS, CHEMICALS & FLAMMABLE MATERIALS: Students must not work at heights.

LIFTING & MANUAL HANDLING: Safe manual handling to be shown as required.

CHILD PROTECTION ISSUES: Students may go out in a YC vehicle with a member of staff (all staff are police checked.)

COMPUTERS & WORK STATION: Regular breaks from computer screens are required during prolonged use.

**Special Notes:**

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

**Last Visit Date:**

**Next Visit Date:**

**Risk Band: L**